

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Kate Stanford, Senior Project Officer	Telephone number: 0113 378 5972	
Subject²:	Council Housing Growth Programme: Approval to enter into Pre-Construction Services Delivery Agreement to deliver new housing at Hough Top Court.		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer Asset Management and Regeneration has:</p> <p>a) Approved entering into an NEC4 Professional Services Contract (PSC) with Willmott Dixon Construction Limited (WDCL) to deliver services of Pre-construction, Design and other Professional Services to complete RIBA Stages 2 – 4 via the SCAPE framework for the Hough Top project, to the value of £619,988.</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The key decision to approve the Hough Top Court site into the Council Housing Growth Programme was taken by Executive Board in September 2022. Approval to enter into Pre-Construction Services Delivery Agreement to deliver new housing at Hough Top Court is a direct consequence of the Key Decision in September 2022 and therefore, this proposal constitutes a Significant Operational Decision, which is not subject to call in.</p> <p>This proposal will bring a currently unused brownfield site back into use, providing high quality housing that supports the Council’s inclusive growth and climate emergency agendas, together with wider benefit to the community in respect of improved access to higher quality greenspace.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>The scheme will support the Council's Best City Ambition through the provision of high quality, affordable, energy efficient housing, which also supports the health and wellbeing of individuals, families and communities in the Pudsey Ward and across the city, as well as supporting tenants at risk of fuel poverty.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>A decision was taken at Executive Board in September 2022 to bring the site into the Council Housing Growth Programme to deliver council housing for rent through a mixture of family housing and apartments.</p> <p>Feasibility options considered a council mixed tenure scheme and a ringfenced disposal to Registered Housing Providers to deliver 100% affordable housing.</p>
Affected wards:	Pudsey
Details of consultation undertaken⁴:	<p>Executive Member – last consulted in September 2022.</p> <p>Cllr Helen Hayden, Executive Member for Infrastructure and Climate</p>
	<p>Ward Councillors – last consulted in November 2022.</p> <p>Cllr Dawn Seary</p> <p>Cllr Simon Seary</p> <p>Cllr Trish Smith</p>
	<p>Chief Digital and Information Officer⁵</p> <p>N/A</p>
	<p>Chief Asset Management and Regeneration Officer⁶</p> <p>Angela Barnicle - February 2023</p>
	<p>Others</p> <p>Housing Management – Last consulted January 2023</p> <p>Property Management – Last consulted February 2023</p> <p>Procurement & Commercial Services (PACS) – Last consulted February 2023</p> <p>Legal – February 2023</p> <p>Finance – January 2023</p> <p>Asset Management & Regen (Land & Property Panel) – February 2023</p> <p>Affordable Housing Delivery Board – January 2022</p> <p>Corporate Estate Management Board – May 2022</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>The pre-construction period will formally commence in March 2023.</p>
List of	Date Added to List:- N/A

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

Forthcoming Key Decisions⁷	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	N/A		
	If Special Urgency Relevant Scrutiny Chair(s) approval		
	Signature	Date	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible: N/A		
	If published late relevant Executive member's approval		
	Signature	Date	
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ¹⁰ Angela Barnicle, Chief Officer Asset Management & Regeneration		
	Signature 	Date 30/03/2023	

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.